



DRAFT MINUTES

City of Flagstaff

HERITAGE PRESERVATION COMMISSION

4:00 PM – Wednesday, Aug 19, 2015

Flagstaff City Hall, **Council Chambers**, 211 W. Aspen Avenue



In compliance with the Americans with Disabilities Act, if you need assistance to participate in this meeting, please contact Creag Znetko 928-213-2906 (or 774-5281 TDD). Notification at least 48 hours in advance will enable the City to make reasonable arrangements.

CALL TO ORDER

Chair Zimmerman called the meeting to order at 4:02 pm.

COMMISSION MEMBERS:

David Zimmerman, Chair, *present*
Jonathan Day, Vice Chair, *excused*
Phil Scandura, *excused*
Laurel Dunn, *present*
Josh Edwards, *present*
Lynne Corbin, *present*
Vacant

CITY STAFF:

Karl Eberhard, Staff Liaison, *present*
Creag Znetko, Recording Secretary, *present*

Others Present: Lauren Clementino, Lindsay Schube, David McIntire, Bill Newlin, Cody Canning, Duffie Westheimer, Jeff Maurer

I. PRELIMINARY GENERAL BUSINESS

1. PUBLIC COMMENT

- a. *(At this time, any member of the public may address the Commission on any subject within their jurisdiction that is not scheduled before the Commission on that day. Due to Open Meeting Laws, the Commission cannot discuss or act on items presented during this portion of the agenda. To address the Commission on an item that is on the agenda, please wait for the Chair to call for Public Comment at the time the item is heard.)*

NONE

2. ANNOUNCEMENTS

- a. *(Reconsiderations, Changes to the Agenda, and other Preliminary Announcements)*

NONE

3. APPROVAL of MINUTES.

Regular Meeting of July 15, 2015

Commissioner Dunn motioned to approve the minutes from the July 15, 2015, regular meeting with the following amendments:

... Heritage Preservation Commission will lose...; ...~~approve~~ ~~A~~accept...;... in the ~~prevue~~ purview of the...;...the Commission's ~~prevue~~ purview...

Commissioner Edwards seconded the motion; the motion passed unanimously.

II. **OLD BUSINESS**

(Continued, postponed, and tabled items.)

1. **Cultural Resource Study-Phase II 17 and 17 ½ S Mikes Pike**

Address:	17 and 17 ½ S Mikes Pike
Assessor's Parcel Number:	100-39-009
Property Owner:	Agnes Marie Pearsall
Applicant:	Josh Edwards, Cornerstone Environmental Consulting, LLC
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Accept Phase II Cultural Resource Study

As a result of previous studies, two significant cultural resources have been identified- the buildings at 17 and 17 ½ S Mikes Pike Street. The Hub on Campus Flagstaff project would result in major impacts to these two buildings. Relocation of the buildings, in lieu of demolition, is recommended. Electronic copy attached.

RECOMMENDED ACTION: Accept Phase II Cultural Resource Study

Commissioner Edwards recused himself due to a conflict of interest. Commissioner Edwards vacated the meeting at 4:16. Lauren Clementino presented on topic and answered commissions questions regarding original materials located inside both buildings and the possibility of moving 17 S Mike's Pike. Staff inquired if the originals doors, hardware, kitchen cabinets, etc, would be available for donation if 17½ S Mike's Pike were to be demolished. Applicant stated they would donate the items or make them available for restoration for other projects. Chair Zimmerman stated the top portion of the SHPO Inventory Form was not completed. Ms. Clementino said the PDF was editable and will ensure all portions are filled out and resubmit to HPO. Commissioner Corbin motioned to accept the CRS (phase II) for 17 and 17½ S Mike's Pike on the condition the SHPO Inventory Form is completed and resubmitted. Commissioner Dunn seconded; the motion passed by unanimous consent with one recusal. Commissioner Edwards returned at 4:26 pm.

III. NEW BUSINESS

1. Historic Facades and Signs Grant-23 S Agassiz

Address:	23 S Agassiz St
Assessor's Parcel Number:	104-01-080C
Property Owner:	Dawn Tucker and Stefano Coaloa
Applicant:	Stefano Coaloa
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Accept Historic Facades and Signs Grant application

Applicant is rehabilitating the property located at 23 S Agassiz St and is applying for a Historic Facades and Signs Grant with the intention of rehabilitating as many of the original materials as possible and/or placing new materials on top of original for preservation. The scope of work includes repointing the mortar in the chimney, replacing broken glass, reconstructing wood frame windows, rehabilitation of the siding, reinforcing the original roof structure, and installing 3-D cedar-look shingles.

RECOMMENDED ACTION: Accept Historic Facades and Signs Grant application

Commissioner Edwards recused himself due to a conflict of interest. Commissioner Edwards vacated the meeting at 4:31. Prior to Mr. Coaloa presenting, HPO explained to commission that this project will involve more reviews as it moves along, but this grant application will get the project started. Mr. Coaloa presented on topic and answered commission's questions regarding specifics for the grant. Commission asked if painting was allowed to be part of the grant, due to denying previous applicants painting requests and paint is more a maintenance issue rather than preservation. HPO stated the grant budget could be revised with the painting quotes excluded, but still meet all the qualifications for the grant. Commission agreed and discussion ensued concerning foundational issues, rehabilitation of the siding, materials for the roof, and repointing the mortar in the chimney.

Public Comment:

Cody Canning of 20 S Agassiz stated his support for Mr. Coaloa and would encourage the commission to do anything and everything it can to help this project.

Bill Newland of 19 S Agassiz also stated his support for Mr. Coaloa and is excited about the project.

Commissioner Corbin motioned to approve the Historic Facades and Signs Grant on the condition that a revised budget excluding the paint portion is submitted to the HPO and the HPO gives his consent.

Commissioner Dunn seconded the motion; the motion passed unanimously with one recusal. Commissioner Edwards returned at 4:48 pm.

2. Installation of Mosaic Tiles on N Thorpe Rd Bridge-Courtesy Review

Address:	N Thorpe Rd and Rio de Flag
Assessor's Parcel Number:	N/A
Property Owner:	City of Flagstaff
Applicant:	Karen Knorowski
City Staff:	Karl Eberhard, HPO

REQUESTED ACTION: Review and provide comments and direction.

The N Thorpe Rd Bridge crosses the Rio de Flag and is located in the Townsite Overlay District and Townsite National Register Historic District. Commission has been asked to review project and provide comments and direction.

RECOMMENDED ACTION: Review and provide comments and direction.

Applicant was not present. HPO explained project to the commission and what may be relevant to commission's purview. Commission supports this project and would like to move forward.

IV. CONCLUDING GENERAL BUSINESS

1. REPORTS

- a. Staff Report – Review of projects approved by staff consent.
- Letter Report: 6500 N Rain Valley Rd – approved on consent

2. ANNOUNCEMENTS

(Informal Announcements, Future Agenda Items, and Next Meeting Date)

- a. Next Regularly Scheduled Meeting: September 16, 2015
- Chair Zimmerman stated he may not be present at the next meeting.
- b. Future Agenda Items

ADJOURNMENT

The meeting adjourned at 4:54 pm by unanimous consent.